

PROFESSIONAL SUMMARY

Experienced Education leader valuing safety, innovation, data management, instructional leadership, behavioral management, and performance analysis. Strong background in establishing baselines, objectively measuring performance, and creating action plans to address problem areas. Effective communicator, collaborator, and trainer. Able to clearly articulate task expectations.

EDUCATION AND PROFESSIONAL CERTIFICATIONS

ARIZONA DEPARTMENT OF EDUCATION
NORTHERN ARIZONA UNIVERSITY
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PRINCIPAL'S CERTIFICATE
MASTER OF EDUCATION, EDUCATIONAL LEADERSHIP (2006)
BACHELOR OF SCIENCE, ELEMENTARY EDUCATION (2003)

CAREER PROGRESSION

QUEEN CREEK UNIFIED SCHOOL DISTRICT

Queen Creek, Arizona

2014-Present

DATA SPECIALIST

Track and maintain student performance metrics to assess overall educational approach effectiveness

- **Data Management:** Assist teachers with data collection, results analysis, the sharing of findings with all staff.
- **Performance Analysis:** Plan, coach, and team with teachers to increase success opportunities for identified student

DEAN OF STUDENTS/TOSA

Accountable for shaping and sustaining the school's culture, discipline, and core values through positive motivation and direction, family engagement, and policy implementation.

- **Curriculum:** Assist in the development and implementation of the instructional program, helping to provide leadership for implementation of Arizona academic standards.
- **Leadership, Safety, & Innovation** Developed district-wide protocol for the district safety procedures
- **Behavioral Mgmt:** Support students' individual decision making responsibilities with positive motivation & direction.
- **Leadership:** Assist the principal in the general administration of the school and assume the role and responsibility for the principal in her absence.

READING SPECIALIST

Collaborate with teachers individually to identify the literacy needs of students, to set learning goals and targets, and to problem solve with teachers to develop best practices for continuous academic growth of students in literacy.

- **Innovation:** Coordinate and facilitate the school's literacy intervention program.
- **Instructional Leadership:** Meet with the classroom teacher to plan literacy instruction that correlates with the individual student's needs or as requested by the classroom teacher.

RAYTHEON MISSILE SYSTEMS

Tucson, Arizona

2013-2014

CONFIGURATION ANALYST

Provided support to correctly process and release engineering changes in order to meet contractual requirements necessary to ensure that all products are stable and reliable for the warfighter.

- **Data Systems Management:** Implemented Data Management systems, policies, and procedures on a \$500M program.

SUNNYSIDE UNIFIED SCHOOL DISTRICT

Tucson, Arizona

2004-2013

PROGRAM FACILITATOR

Elicit performance trends, student performance metrics to assess overall educational approach effectiveness, Perform faculty evaluations and curriculum reviews

- **Performance Analysis:** Perform faculty evaluations and curriculum reviews to ensure educational expectations are met for programs, mainly with Success for All reading program.
- **Innovation:** Raised over \$50K from grants and fundraising activities

ACADEMIC INTERVENTIONIST

Provided leadership to classroom teachers in implementing intervention initiatives to improve academic achievement.

- **Performance Analysis:** Screened and evaluated over 600 students to create education plans tailored to combine student needs with educator skillsets
- **Behavioral Management:** Supported faculty with student behavior interventions to understand behavioral problems and established behavior norms to minimize classroom distractions.

EDUCATOR

Created curriculum and lesson plans which engaged students in creative thinking and learning